

BERRYVILLE COMMUNITY CENTER
 601 Dr. Spurlin Circle, Berryville, AR 72616
 Phone: (870)423-3139 Fax: (870)423-5957

POOL RESERVATION FORM

Name: _____ Home Phone: _____
 Organization: _____ Business Phone: _____
 Address: _____ City: _____ St: _____ Zip _____

DETAILS OF EVENT

Date of event: _____ Type of Event _____
 Start time: _____ End time: _____ Approx. # of swimmers _____

Number of swimmers	x	Fee
1-25 people		\$85
26-88people		\$110

- Pool parties are available on **Saturdays** from **2-4pm and 4-6 pm.**
- **Sunday** pool parties are available from **2-4pm** during winter season.
- Set-up may begin 30 minutes before the party.
- Clean-up must be completed after completion of party. No swimming during this time!
- Refreshments are allowed in the pool area for private parties. However, this DOES NOT include alcoholic beverages, tobacco or glass containers.
- Count the number of swimmers as number of people in the pool and report on clean up sheet. Pool MAX is 88 people.
- No helium balloons, glitter, confetti, or candles are allowed in the pool area (with the exception of candles on a birthday cake that are blown out quickly)
- **IMPORTANT:** The swimming pool will be closed during severe weather (thunder and lightning). Pool parties will have to be canceled or rescheduled if the weather persists.
- **Payment is due at the time of reservation.**
- A **\$100 DEPOSIT** is mandatory, **due at least two weeks prior to the reservation date**, and it will be refunded according to conditions of pool area after the party. See back for more information.

FOR OFFICE USE ONLY:			
Deposit check number: #	_____	Date	_____
		Initials	_____
Payment received: \$	_____	Check #	_____
		Date	_____
		Initials	_____
Deposit returned: \$	_____	Date:	_____
		Initials	_____
Signature for cash return	_____		
Notes:	_____		

Staff must complete the box above upon taking payment for fees and deposits. Notation

is required for all other transaction as well. Please include dates and initials. Thank you!

Rules and regulations for use of Berryville Community Center Swimming Pool.

1. This reservation is specifically for the pool area. Anyone wanting to use other parts of the facility must check in at the front desk to verify membership or purchase a \$4 day pass.
2. Children **MUST** have close supervision at all times. **Children under the age of 5 years old MUST HAVE AN ADULT IN THE WATER WITH THEM.**
3. The person responsible for the party must check in at the front desk upon arrival the day of the reservation; a checklist of clean-up responsibility will be given.
4. Facility, including locker rooms, must be left neat and orderly. Cleaning supplies can be obtained at the front desk.
5. All trash must be picked up and put in the dumpster outside the building, near the loading dock.
6. No swimmers will be allowed in the pool during severe weather. All swimmers will have to exit the water if there is thunder or lightening outside. The BCC staff reserves the right to close the pool and cancel a party if threatening weather persists.
7. All persons in attendance are expected to follow all BCC rules. The BCC lifeguards and staff reserve the right to ask anyone to leave the Berryville Community Center if rules are not being followed properly.
8. The full deposit will be returned the first business day after the reservation, as long as all regulations are followed and the rented space is left as found.
9. Deposit deductions include but are not limited to:
 - *Tape used on and/or left on walls---\$25
 - *Trash not carried out---\$25
 - *Disorderly patrons; defiance of pool rules --- \$50
 - *Bathroom accident in pool---\$100
 - *Not cleaning the pool deck of crumbs and party debris--- \$25

FAILURE TO COMPLY WITH ALL THE BERRYVILLE COMMUNITY CENTER'S RULES WILL RESULT IN FORFEITING THE DEPOSIT AND THE RIGHT TO USE OUR FACILITIES AT A LATER DATE.

Person Responsible

Date

I understand that by signing the above, I am completely responsible for all the rules and regulations as set forth. My questions regarding use of the Berryville Community Center have been answered in full by the staff.